



FORWARD PLAN

22 August 2022 - 25 December 2022

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 06/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Heworth Without Multi-use games area (MUGA)

Description: Purpose of Report: to present options for the installation of a MUGA in Heworth Without using Section 106 funding allocated through the Hungate development.

The Executive Member will be asked to launch a consultation on where the MUGA should be sited.

Wards Affected: Heworth Without Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Director of Customer & Communities

Contact Details: Charlie Croft, Assistant Director of Customer and Communities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The report will initiate the consultation process. Consultees are local residents and key stakeholders in relation to potential sites including the Parish Council.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 07/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Green Streets

Description: Purpose of Report: To report on the outcome of the York Green Streets opportunity mapping exercise (urban street trees) and the next steps.

The Executive Member will be asked to note the outcome of the mapping exercise and progress made to date in planning for the expansion of York's non woodland treescape.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Director of Governance

Contact Details: Paul McCabe

paul.mccabe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Relevant internal consultees such as Public realm, Communities and carbon reduction teams – briefed on the outcome of the mapping exercise and ideas sought.

Consultees:
Public realm team
Carbon reduction team
Community team

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 12/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual report on financial inclusion and welfare benefits activities (2021/22)

Description: Purpose of Report: This paper will update the Executive Member on:

- Financial inclusion (FI) activity during 2021/22 including delivery of FI grant schemes
- An update on benefits statistics and performance as administered by the council including the York Financial Assistance Scheme
- Any ongoing impact of the covid-19 pandemic and cost of living importantly the support available for residents in dealing with these challenges.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Director of Customer & Communities

Contact Details:

John Madden, Benefits Assessments Manager, Resources - Financial Services Group, David Walker

john.madden@york.gov.uk, david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Includes the work of Financial Inclusion Steering Group

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 12/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Submission of funding bids to Levelling Up Fund in accordance with delegations from Executive Committee at item 5, 16.6.22

Description: Purpose of Report: To formally record the decision to submit Levelling Up Funding bids in accordance with Executive resolutions.

The Executive Member will be asked to formally record their support for the submission of the funding bids, and receive any update reports on the progress of determination of the bids by government.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Place

Contact Details: Ben Murphy, Senior Major Development Project & Initiative Officer, Katie Peeke-Vout, Regeneration Project Manager

ben.murphy@york.gov.uk, katie.peeke-vout@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Extensive community and stakeholder engagement undertaken as part of the project development activity underpinning the bid for funding.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 12/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: Presents an application to renew the listing of The Blacksmiths Arms Public House, Naburn as an asset of community value.

The Executive Member will be asked to make a decision on whether the above property should be added to the list of assets of community value.

Wards Affected: Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: By correspondence.

Consultees: Property owners and occupiers.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/09/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Update on Community Asset Transfer Affecting Community and Parks Assets

Description: Purpose of Report: This report presents the responses received, following publication of the Notices, under Section 123 of the Local Government Act 1972 for the disposal of council assets which are located within open spaces. Responses have been received in respect of properties at; 159 Mount Vale; 103 Heslington Road; Land at Mayfields South; Rowntree Park Tennis Pavilion & Land at Chapmans Pond.

The report makes recommendations in reply to those representations made and seeks a decision from the Executive on those recommendations.

The Executive will be asked to note the comments received, and continue with the disposal of the assets

Wards Affected: Dringhouses and Woodthorpe Ward; Fishergate Ward; Micklegate Ward

Report Writer: Dave Meigh **Deadline for Report:** 05/09/22

Lead Member: Executive Member for Culture, Leisure and Communities, Executive Member for Finance and Performance

Lead Director: Corporate Director of Place

Contact Details: Tim Bradley, Nick Collins, Head of Property, Dave Meigh

tim.bradley@york.gov.uk, nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: None, the paper is a result of consultation carried out through the statutory Press notices

Consultees:

Background Documents: Update on Community Asset Transfer Affecting Community and Parks Assets

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/10/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/09/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Director of Public Health Annual Report 2020-2022: York – The Pandemic Years

Description: Purpose of Report: It is a statutory requirement for the Director of Public Health to produce an independent annual report on the health of the city. The report will be presented to Executive members, covering 2020-22 and with the theme of 'York: The Pandemic Years'.

Wards Affected: The Executive will be asked to consider and note the report.
All Wards

Report Writer: Sharon Stoltz **Deadline for Report:** 05/09/22

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Director of Public Health

Contact Details: Sharon Stoltz, Director of Public Health

sharon.stoltz@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: The Executive will be recommended to note and endorse this report.

Process: Not applicable – Statutory report

Consultees:

Background Documents: Director of Public Health Annual Report 2020-2022: York – The Pandemic Years

Call-In

If this item is called-in, it will be considered by the 19/09/22
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/09/22

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Enhanced Partnership for Bus Services

Description: Purpose of the Report: To request approval for the York Enhanced Partnership Plan and Scheme, a binding statutory partnership agreement between the council and bus operators which will:

- replace the existing voluntary York Quality Bus Partnership;
- act as the delivery scheme for the council's Bus Service Improvement Plan; and
- comply with the DfT requirement for BSIP recipients to have an Enhanced Partnership in place.

The report will also update Members on the latest position with regard Bus Service Improvement Plan funding award.

The practical impact of the cessation of national Covid bus recovery funds with effect from 2nd October, inflation and driver shortages on York Bus services and proposals for the reopening of Poppleton bar Park and Ride.

Provide options for Members to consider short term existing budget allocation options to respond to the above.

The Executive will be asked to: Approve the final text of the York Enhanced Partnership Plan and Scheme, enabling it to take legal effect from 19th September, thereby complying with requirements for BSIP funding release.

To consider the current BSIP Funding position, practical challenges of the bus industry and short term existing budget allocations to facilitate the anticipated benefits of the overall BSIP funding and the York Enhanced Partnership Plan and Scheme.

As part of Bus service improvement plan agree the re opening of Poppleton Bar Park and Ride.

Wards Affected: All Wards

Report Writer: Sam Fryers **Deadline for Report:** 05/09/22

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Sam Fryers

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation Process: The statutory 'bus operator objection' period runs from 8th July until 5th August, following which a 28-day statutory consultation period will take place, with stakeholders and the public invited to provide their views on the planned scheme. It is a legal requirement that the operator objection period must be completed ahead of commencing the statutory stakeholder consultation period.
Consultees: Bus operators, neighbouring local transport authorities, York residents, passenger representation and user groups, disability groups, the Traffic Commissioner for the Northeast of England, the Competition and Markets Authority.

Consultees:

Background Documents: Enhanced Partnership for Bus Services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/09/22

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Agree the Devolution Deal and commence consultation

Description: Purpose of Report: The report will provide an update on the process of devolution negotiations for York and North Yorkshire and outline the relevant next steps to progress the process to consultation.

Executive will be asked to approve:

- The proposed Devolution Deal;
- A draft Governance Review;
- The publishing of the Scheme for consultation; and
- The outline programme arrangements.

Wards Affected: The report will then be taken to Full Council for approval.
All Wards

Report Writer: Will Boardman **Deadline for Report:** 01/09/22

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Chief Operating Officer

Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: The report will request that the Scheme and Governance Review are approved, to be consulted upon as part the full statutory public consultation process. If approved, this will happen in autumn 2022.

Consultees: The consultation will be open to all stakeholders, residents, businesses and community groups.

Consultees:

Background Documents: Agree the Devolution Deal and commence consultation

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received to the advertised R70 extended Residents Priority Parking Area to include Frances Street, Ambrose Street, Holly Terrace, Carey Street and Wenlock Terrace

Description: Purpose of Report: To ask the Executive Member for Transport to consider the representations received following the legal advertisement to include the above-mentioned streets as an addition to the recently approved R70 residents parking zone boundary.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The legal advertisement to include the extended area was advertised on street, in the Local Press and details posted to each property within the proposed extended area.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Acknowledgement of Petitions

Description: Purpose of Report: To acknowledge receipt of a number of petitions received and outline the proposed course of action where appropriate.

The Executive Member will be asked to note the receipt of the following petitions and proposed course of action.

Petition: For Speeding Calming measures on New Lane, Holgate (presented by Cllr K Taylor Full Council 27.04.22)

ePetition Thirkleby Way / Farndale Avenue Highway Condition (26 responses) by Cllr Mark Warters

Survey petition of residents on Westerdale Court, Rosslyn St, Grove View and Compton St regarding Residents Parking

Cllr Doughty, residents of Stockton on the Forest and Hopgrove seeking a number of road safety improvements in their area.

Cllr Doughty, residents of Earswick, calling for resurfacing of 'The Village' in Earswick

Cllr Perrett, residents of Huntington Road Area, seeking consultation on the introduction of a Respark zone in their street

Cllr Webb, residents of Dodsworth Avenue, seeking consultation on the introduction of a Respark zone in their street

Cllr Douglas, residents of Harcourt Street Area, asking the council to investigate options to create a Low Traffic Neighbourhood in their area.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport

Lead Director:

Corporate Director of Place

Contact Details:

Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Not Applicable at this stage.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 27/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Food Service Plan 2022/23

Description: Purpose of Report:
1. The council is required to produce an annual food service plan to satisfy the statutory requirements within the Food Law Code of Practice which is overseen by the Food Standards Agency (FSA).
2. It is recommended that the service plan is approved at a level which ensures local transparency and accountability.

This report sets out the annual food service plan as well as a review of last year's performance including the number of food safety and food standards inspections undertaken.

The Executive Member will be asked to approve the food service plan.
Reason: This will ensure that the council has a plan to fulfil its obligations under the Food Law Code of Practice.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**
Lead Member: Executive Member for Economy and Strategic Planning
Lead Director: Corporate Director of Place
Contact Details: Anthony Dean, Principal Environmental Protection Officer

anthony.dean@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations:

Process: Not Applicable.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 27/09/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Inclusive Growth Fund – update and final allocations

Description: Purpose of report: to update the Executive Member on progress of the funded projects and recommend final allocations.

The Executive Member will be asked to note the content of the report and consider final allocations of remaining funding.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: Not Applicable.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 06/10/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Haxby Station – Update & Next Steps

Description: Purpose of Report: An update on the progress of the Haxby Station project. This to include:

- results of the public consultation undertaken earlier in 2022;
- acceptance of additional £1.1m grant from government;
- advise on the application to the Levelling Up Fund regarding enhanced sustainable transport access to the station;
- advise on the next stages, including further commissioning of Network Rail; and seeking planning consent for construction (in principle) including procurement.

Decision due date for Executive changed from 15/09/2022 to 06/10/2022. Reason: To allow for sufficient time for full financial implications to be considered.

Wards Affected: Haxby and Wigginton Ward

Report Writer: Richard Holland **Deadline for Report:** 26/09/22

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Full public consultation undertaken for the Haxby Station project in April/May 2022.

Consultees:

Background Documents: Haxby Station – Update & Next Steps

Call-In

If this item is called-in, it will be considered by the 21/11/22
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 10/10/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Shared Prosperity Fund

Description: Purpose of report: To update the Executive Member on the Investment Plan that has been submitted for York's allocation of the UK Shared Prosperity Fund, and to outline the process that will be followed for allocating funds.

The Executive Member will be asked to:-
Note the Investment Plan that was submitted
Consider the proposed year 1 distribution of funds
Consider the proposed application process for years 2 and 3

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation has taken place through York UKSPF Partnership Board. Consultees public, private and third sector partners.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 18/10/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Contract with Enterprise Car Club

Description: Purpose of Report: This report outlines the option of participating in a new West Yorkshire Combined Authority 2-year contract (with an option to extend) with Enterprise Car Club. It would be the basis for CYC to use the car club internally and support its operation and growth in York.

The Executive Member will be asked to: A) That the Executive Member endorses the approach, giving approval to the council entering the 2-year contract and B) that a review of the council's role with car clubs takes place during that period.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Duncan McIntyre, iTravel York Programme Manager

duncan.mcintyre@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 01/11/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Quarterly Economic Update

Description: Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Not Applicable.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22